



# INTERNATIONAL PROGRAMS

## COLORADO STATE UNIVERSITY

1024 Campus Delivery Fort Collins, CO 80523-1024 USA • (970) 491-5917 • [international.colostate.edu](http://international.colostate.edu)

### F-1 STUDENT CPT EMPLOYER FORM

This form must be completed by the employer who offers a position of employment to any F-1 international student of Colorado State University applying for CPT work authorization. Please complete this entire form and return it to the student for submission to the International Student & Scholar Services Office at Colorado State University via the CPT eForm. You can learn more about CPT [here](#).

ISSS authorization must be granted on a new Form I-20 before the student may begin CPT employment. ISSS processing times are 5-7 days from the time the student's application for CPT is submitted.

#### To be completed by the employer:

Today's Date: \_\_\_\_\_

Student's Full Name: \_\_\_\_\_

Employer/Company Name: \_\_\_\_\_

Physical Address of Student's Employment Location: \_\_\_\_\_

\_\_\_\_\_

Requested Employment Start Date: \_\_\_\_\_ Requested Employment End Date: \_\_\_\_\_

Number of hours per week the student will work during the dates listed above: \_\_\_\_\_

Is this position paid or unpaid (paid positions include any form of compensation): \_\_\_\_\_

Student's Position Title: \_\_\_\_\_

Position Description (you may also attach a job offer letter to this form if it includes job duties): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name and Title of Supervisor: \_\_\_\_\_

Supervisor Phone Number & Email: \_\_\_\_\_

As the employer, please check the box indicating you are aware this position will be considered practical training for academic purposes and will be considered part of the student's degree requirements.

Signature of Company Representative: \_\_\_\_\_

Printed Name and Title of Company Representative Completing this Request Form (if different from above): \_\_\_\_\_